

# Rye Presbyterian Church

## Check Request Form

Return to RPC Business Office, 882 Boston Post Road, Rye, NY 10573  
Or email secretary@ryepc.com

Today's Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Vendor/ Payee: \_\_\_\_\_ 1099 Tax ID/ SSN: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Approved: \_\_\_\_\_

Description/Memo: \_\_\_\_\_

### Bank Account/ Fund

1-1001 General Checking

1-5500 Capital Improvement Fund

1-2175 Mission and Outreach

Other Fund: \_\_\_\_\_

Expense Account	Amount	Comment
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Please Attach Receipts: